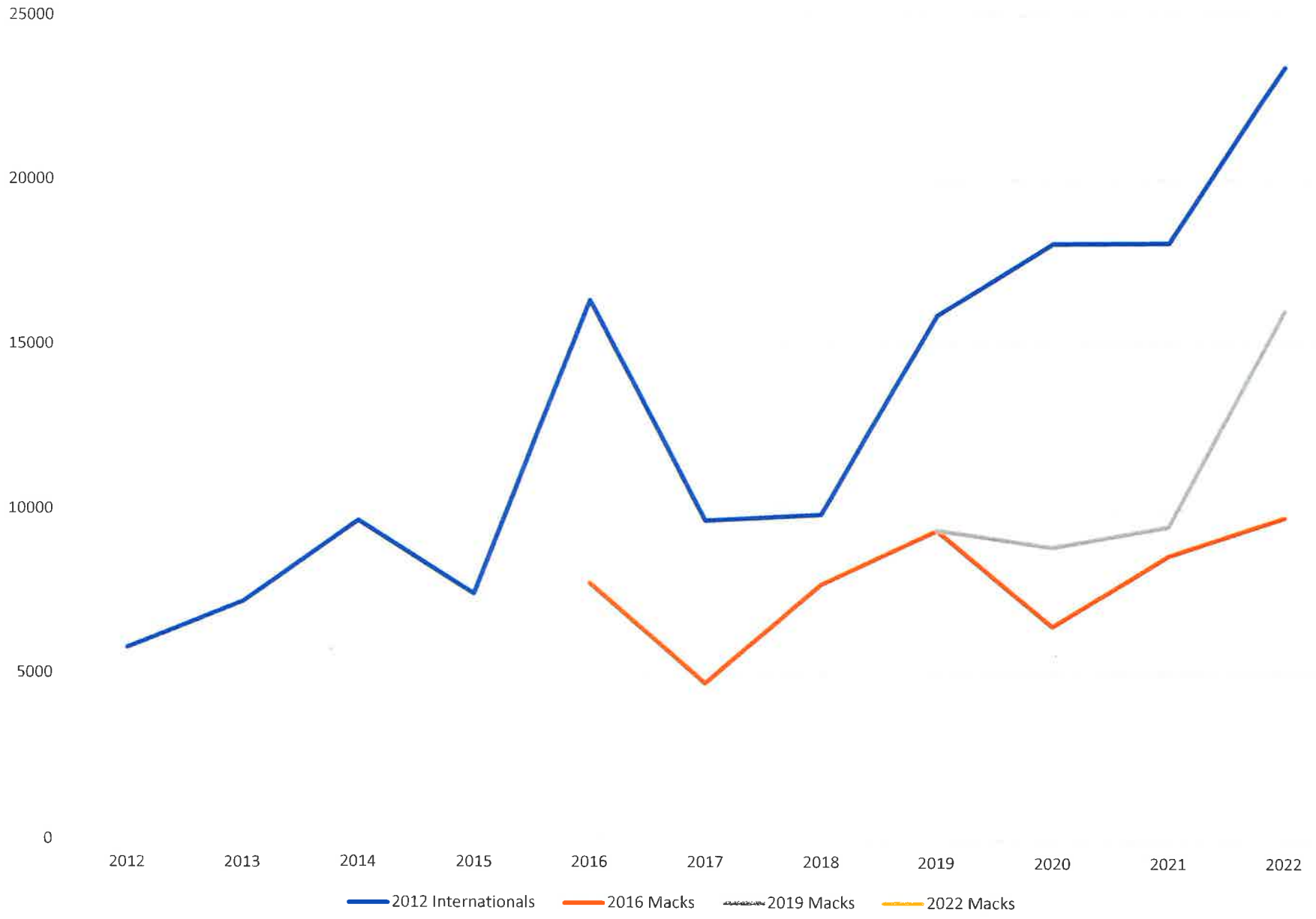


Aitkin County Board of Commissioners Board Meeting Attendance Record

Date: Tuesday August 22nd, 2023

Name	Please check the boxes that apply		
	Aitkin County Citizen	Aitkin County Employee	Company Representative – Please list
Jeanne Schram	x		Aitkin Age
MARK JEFFERS		X	Economic Development
ANDREW CARLSON		✓	Enviro Services
DT Thomson		✓	Land
Pat Murphy	✓		Growth Innovations
Tami Jacobs	✓		Growth Innovations
Alan Gulku		✓	Growth Innovations
John Welle		✓	Highway Dept.

Annual Repair Costs





Board of County Commissioners Agenda Request



Requested Meeting Date: August 22, 2023

Title of Item: Approve Public Hearing Date Wealthwood EAW

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Andrew Carlstrom	Department: Environmental Services
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Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 5 Minutes
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Summary of Issue:

The Environmental Assessment Worksheet (EAW) Review Committee met on August 9, 2023 to discuss and review the proposal of the Wealthwood RV Resort 88 full hook-up expansion. Proposer has made requested changes and is making application for publication in Minnesota Environmental Quality Board (EQB) Monitor. Public comment will be requested beginning August 29, 2023 and continue until September 28, 2023. Following this, the EAW Review Committee will address the comments, and draft recommended findings of facts and conclusions to the Board of Commissioners for approval/denial. I therefore am respectfully requesting a public hearing before the County Board on October 10, 2023 at 10:30 AM.

Alternatives, Options, Effects on Others/Comments:

N/A

Recommended Action/Motion:

Recommend a motion to approve a Public Hearing for the Wealthwood RV Resort expansion EAW on October 10, 2023 at 10:30 AM.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Aitkin County Revitalization

Profile of Excellence

Challenges

Task & Responsibility Complexity: 13.04%
Leading through Ambiguity: 13.04%
Difficult Conversations: 13.04%
Ethical Dilemmas: 10.87%
Role Transition & Adaptation: 8.70%
Navigating Bureaucracy: 6.52%
Assisting beyond scope of duties: 6.52%
Crises & Trauma: 6.52%
Challenges to Well-Being: 6.52%
Human Connection: 6.52%
Problem Solving & Decision Making: 4.35%
Overwhelming Job Demands: 4.35%

Strengths

Group Facilitation: 31.62%
Group Decision-Making: 28.28%
Empathy/Understanding: 17.48%
Guided Learning: 14.75%
Inspirational Leadership: 12.79%
Emotional Support: 12.57%
Consensus Building: 11.68%
Experience Sharing: 11.63%
In-depth Analysis: 5.61%
Continuous Improvement: 3.63%
Direction Setting: 3.30%
Emotional Intelligence: 0.33%
Skills & Knowledge Transfer: 0.33%
Collaboration: 0.33%
Problem Solving: 0.33%

Intrinsic Rewards

Being part of a Team: 14.29%
Growth & Learning: 13.61%
Service & Dedication: 11.56%
Empathy & Connection: 8.84%
Resilience & Adversity: 8.84%
Community Engagement: 8.16%
Passion & Dedication: 8.16%
Ethics & Integrity: 7.48%
Relationships & Trust: 6.80%
Pursuit of Excellence: 6.80%
Empowerment: 5.44%

First Steps

Time Management (20%)
Mindfulness/Self-Care (18%)
Communication (15%)
Work-Life Balance (14%)
Personal Development (8%)
Letting go of Negativity (7%)
Setting Boundaries (6%)
Physical Activity (4%)
Other (8%)





Board of County Commissioners Agenda Request



Requested Meeting Date: August 22, 2023

Title of Item: Approve Fire Pump Rebuild at LLCC

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jim Bright	Department: Maintenance
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Presenter (Name and Title): Jim Bright, Facilities Coordinator	Estimated Time Needed: 5 Minutes
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Summary of Issue:

The fire pump at LLCC has been noted on the most recent fire inspection as needing to be fixed. I have received bids from four companies to have this work completed and the combination of Brothers Fire Protection and Climate Makers was the most cost effective option to get this project completed.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

I'm requesting the Aitkin County Board of Commissioners approve these bids for the work on the fire pump and controls to bring the fire protection system into compliance.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$26,485

Is this budgeted? Yes No *Please Explain:*

There is \$80,000 of Fiscal Recovery Funds set aside for this project.



Elk River / St Cloud / Duluth

9950 East Highway 10, Elk River, MN 55330

Phone: 763-441-2290 Fax: 763-441-5010

Brothers Fire & Security
Complete Life Safety Solutions
Alarm, Monitoring, Security
Fire Sprinkler & Suppression Services

State License No. C059

<i>To:</i>	Jim Bright	<i>From:</i>	Michael Odencrans
<i>Company:</i>	Long Lake Conservation Center	<i>Page:</i>	1 of 1
<i>Address:</i>	209 2 nd Street NW Aitkin, MN 56431	<i>Date:</i>	6/8/2023
<i>Phone:</i>	218-838-9323	<i>Phone:</i>	320-266-7632
<i>Email:</i>		<i>Email:</i>	MichaelO@brothersfire.com
<i>Regarding:</i>	LLCC Fire Pump Rebuild - Fire Sprinkler Proposal		

QUOTATION

Brothers Fire Protection Co. proposal includes the necessary labor and material to provide the following:

Install (1) new pump kit in the existing fire pump. Pricing includes new gaskets, bearings and packing. A pump representative will be onsite to inspect the shaft while it is apart: \$7,740.00

Replace the 1½” ASCO solenoid valve to match existing (electrical is to be completed by others): \$1,325.00

Replace the 1½” watts RPZ backflow preventer with watts model LF009: \$2,560.00

Items not included (as applicable):

- 1) Electrical wiring
- 2) Central Station Monitoring and/or hook-up
- 3) Underground Pipe
- 4) Painting and protecting pipe and sprinkler heads from paint
- 5) Adequate heat to maintain 40 DEG F in wet system areas during and after construction
- 6) Performance and Payment Bond
- 7) Night work
- 8) Multiple Fire Sprinkler system shut downs
- 9) Modifications to the existing mains

This proposal is valid for fifteen (15) days and at our option, may be withdrawn or considered void after this period.

Sincerely,

Michael C. Odencrans

Michael C. Odencrans, Fire Sprinkler Sales

Please sign here for acceptance of this proposal

Date



1700 Freeway Boulevard - Suite 10 – Brooklyn Center, MN 55430
Phone (763) 786-5999 - 1-800-773-9084 - Fax (763) 786-3893
www.climate-makersinc.com matthewj@climate-makersinc.com

Budget Proposal

Date: 8/2/2023

Project: Long Lake Conservation Center-
North Lodge

Attn: Jim Bright

Proposal: Long Lake Conservation Center-North Lodge

Climate Makers Inc. is pleased to provide the following proposal for DDC HVAC control equipment and components for the:

Long Lake Conservation Center-North Lodge Fire Protection Upgrades

This includes programming and graphics for each unit and added to the new BAS System. Pricing is to install DDC control components, wiring and programming for controllers and components installed. All wiring, relays, control valves and safeties to be reused.

- 2(qty) Install new AHU Control Valves
 - Installation and wiring of sensors, Control components, Com. wiring and programming.
- 2 (qty) Duct Smoke Status Relay.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.

Total Investment for the Scope Summary Controls..... **\$14,860**

With entry into this budget proposal, the owner accepts the following:
CMI warranty extends to project as designed and does not cover labor to repair or replace defective equipment or material. All material and equipment to be warranted by manufacturer.
Payment to be made as follows: Net 15 days

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above:

Accepted by _____
Date _____

RESPECTFULLY SUBMITTED,

CLIMATE MAKERS INC.

Matthew Josephson— DDC Control Engineer
Note: This proposal may be withdrawn by us if not accepted within 45 days



Board of County Commissioners Agenda Request



Requested Meeting Date: August 22, 2023

Title of Item: Approve Heating System for North Star Lodge at LLCC

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jim Bright	Department: Maintenance
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Presenter (Name and Title): Jim Bright, Facilities Coordinator	Estimated Time Needed: 5 Minutes
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Summary of Issue:

There have been several items that were discovered to be not working on the heating system at the North Star Lodge at LLCC during the recent controls upgrade project and this bid will fix these issues. We have been having many issues with maintaining a consistent temp in the dorm rooms and multiple pump issues, this work will remedy those problems. I have received a bid from Climate Makers to complete this work on the heating system and the controls.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

I'm requesting the Aitkin County Board of Commissioners approve this bid from Climate Makers for the work on the heating system at the North Star Lodge.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$42,317

Is this budgeted? Yes No *Please Explain:*

I'm requesting the use of fiscal recovery funds for the completion of this project.



1700 Freeway Boulevard - Suite 10 – Brooklyn Center, MN 55430
Phone (763) 786-5999 - 1-800-773-9084 - Fax (763) 786-3893
www.climatemakersinc.com matthewj@climatemakersinc.com

Budget Proposal

Date: 8/2/2023

Project: Long Lake Conservation Center-
North Lodge

Attn: Jim Bright

Proposal: Long Lake Conservation Center-North Lodge

Climate Makers Inc. is pleased to provide the following proposal for DDC HVAC control equipment and components for the:

Long Lake Conservation Center-North Lodge Rooms/Zone Upgrades

This includes programming and graphics for each unit and added to the new BAS System. Pricing is to install DDC control components, wiring and programming for controllers and components installed. All wiring, relays, control valves and safeties to be reused.

- 50(qty) In-floor zone manifold actuators
- 6 (qty) CBX AHU controllers.
 - Installation and wiring of sensors, Control components, Com. wiring and programming.

Total Investment for the Scope Summary Controls..... **\$42,317**

With entry into this budget proposal, the owner accepts the following:
CMI warranty extends to project as designed and does not cover labor to repair or replace defective equipment or material. All material and equipment to be warranted by manufacturer.
Payment to be made as follows: Net 15 days

ACCEPTED. The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above:

Accepted by _____
Date _____

RESPECTFULLY SUBMITTED,
CLIMATE MAKERS INC.

Matthew Josephson– DDC Control Engineer
Note: This proposal may be withdrawn by us if not accepted within 45 days